

CHARTER SCHOOL PLANNING & IMPLEMENTATION GRANT APPLICATION & GUIDELINES

Funded under a grant from the United States Department of Education for the
development and support of public charter schools

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RHODE ISLAND DEPARTMENT OF EDUCATION PUBLIC CHARTER SCHOOL PLANNING & IMPLEMENTATIONS GRANT PROGRAM

General Overview

The Rhode Island Department of Education has received a grant under the Federal Public Charter School Program and is providing an opportunity to eligible applicants, as defined by R.I.G.L. 16-77-3 (b), to apply for Public Charter School Planning and Implementation grants. The purpose of these grants is to provide new charter's educational plan, academic goals and objectives, and to meet start-up related operational costs.

Planning and implementation grants will be awarded on an annual basis as federal funds are appropriated and made available. Funds under this program are awarded to groups who have submitted a charter application. The amount of grant awards are dependent upon the number, of charter applications.

The maximum total grant award to each applicant is \$150,000. However, grant awards are segmented into two specific categories – *Pre charter Planning and Post-charter Planning and Implementation*. Each grant proposal shall specify, within each category, how the funds will be used and shall not exceed the maximum award for each grant category. The total funds granted for both pre-charter and post-charter planning and implementation shall be expended within a two-year period from the time of grant award.

Grant Categories

Pre-charter Planning- (Maximum award \$20,000) Pre-charter grants are expected to be used for a period not to exceed 18 months from the time of initial charter application. Pre-charter grants shall be used primarily for the acquisition of technical assistance as the applicant's proposal proceeds through the review process. Upon favorable review and charter award, the applicant shall be eligible for further post charter planning and implementation funds.

Post-charter planning & Implementation – (Maximum award \$130,000) These funds shall be made available to groups whose charter proposal has received at least preliminary approval by the Board of Regents. Such funds may be used for further refinement of the educational materials and supplies, and other operational cost during the start-up phase.

Proposal Format: Grant proposals shall include the following components:

- Cover Page
- Program Description (2-4 page narrative)
- Budget Summary Sheet
- Budget Justification Sheets
- Signed assurance page

Submission Guidelines: Return the completed original application with four copies to:

**Keith A. Oliveira
Charter School Coordinator
Rhode Island Department of Education
255 Westminster Street
Providence, RI 02903**

Applications will be dated upon receipt and will be reviewed by a grant review committee established by the Department of Education. Applicants will be contacted if the application is not in order or in need of further clarification. Once the application is approved, an award notification will be sent. Funds can then be requested on a reimbursement basis to cover costs associated with approved planning and implementation activities incurred from the time of the grant award date.

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For RIDE Use

Date Received _____

Date Approved _____

Total Approved _____

RHODE ISLAND CHARTER SCHOOL PLANNING & IMPLEMENTATION GRANT

Applicant:

School Name _____ District _____

Primary Sponsor _____

Mailing Address _____

Contact Person _____ Telephone _____

Fax _____ E-mail _____

Projected Enrollment _____ Grade Level _____

Grant Request:

Pre-charter Planning \$ _____

Post-charter Planning & Implementation \$ _____

Grant period _____

Authorized signature

Date

PROGRAM DESCRIPTION

Please provide the information about your proposed charter school as requested below. In addition to providing the requested narrative description, if you believe a particular topic is adequately addressed in your charter application, please reference and attach the appropriate portion to this grant proposal.

1. Describe the educational program to be implemented by the proposed charter school, including (1) how the program will enable all students to meet challenging State performance standards; (2) the grade levels of ages of children to be served; and (3) the curriculum and instructional practices to be used.
2. Describe how the charter school will be managed.
3. Describe (1) the objectives of the charter school; and (2) the methods by which the charter will determine its progress towards achieving those objectives.
4. Describe the administrative relationship between the charter school and the Rhode Island Department of Education.
5. Describe how parents and other members of the community will be involved in the planning, program design, and implementation of the charter school.
6. Describe how the charter will provide for continued operation once the Federal Charter School Grant has expired.
7. Describe how the Federal Charter School Grant funds will be used in conjunction with other sources of funds.
8. Describe how students in the community will be (1) informed about the charter school; and (2) given an equal opportunity to attend the charter school.
9. Describe any State or local rules generally applicable to public schools that will be waived for, or otherwise not apply to, the charter school. Provide a justification for any waivers of Federal statutory or regulatory provisions that you believe will be necessary for the successful operation of the charter school.

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